

**THE SUMMER VILLAGE OF SILVER BEACH  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD WEDNESDAY, APRIL 5, 2006  
AT THE EDMONTON OILERS BOARDROOM  
EDMONTON, ALBERTA**

**Present:**

Council:  
Alan Watt  
Norm Majeski  
James Irving

Staff:  
Wendy Nickel, CAO

**A. Call to Order**

Mayor Watt called the Regular Meeting of Council of Wednesday, April 5, 2006 to order at 5:15 P.M.

**B. Adoption of Agenda**

Administration requested the addition of the following New Business Items: County of Wetaskiwin Meeting Re: Landfill setback requirements, Encroachment Agreement, and 2005 Financial Statements. Administration asked that the Delegation (Mr. Harden) be deleted from the Agenda.

Councilor Irving moved that the Agenda for the Regular Meeting of Council of April 5, 2006 be adopted as amended.

Carried Unanimously

**C. Adoption of Minutes**

Regular Council Meeting of March 1, 2006

Councilor Majeski moved to adopt the minutes of the Regular Meeting of Council of March 1, 2006 as presented.

Carried Unanimously

**D. Staff Reports**

1. Administrator's Report

a) The application for membership to the Yellowhead Regional Library system was mailed on March 2, 2006. b) A letter was sent to Mr. Graham Langford at EHX Engineering to proceed with the closure of the non-operating landfill in accordance with Provincial regulations and standards. c) The Annual General Meeting is booked for Saturday, June 3, 2006 at the Mulhurst Bay Legion commencing at 10:00 a.m. d) Green Oasis called to confirm that its

services will be required this summer. e) No applications have yet been received for the two summer parks positions.

Mayor Watt asked that the Annual General Meeting be rescheduled for July, as the date booked in June is no longer compatible with his schedule. Administration will book the Mulhurst Bay Legion for a date in July for the Annual General Meeting.

2. Development Officer's Report

a) The Development Officer reviewed and cross-referenced the files submitted by Alberta Permit Pro with the 2004 / 2005 development permits issued by Silver Beach. The files were then forwarded to Alberta Municipal Affairs, Safety Services for its annual audit. b) An inquiry was received from Jalna Ryrie regarding a subdivision application of their residential lot. Mrs. Ryrie was forwarded the application, which is to be submitted directly to West Central Planning Agency. c) A letter of compliance was provided to Alberta Land Surveyors Ltd. for the Milnthorpe property.

Councilor Irving moved that the Staff Reports be accepted as presented.

Carried Unanimously

**E. Financial Reports**

Monthly Cash Statement – February 2006

Councilor Majeski moved that the financial report be accepted as presented.

Carried Unanimously

**F. Accounts Payable**

Accounts Payable For the Period Ended April 6, 2006

Councilor Irving moved that cheques numbered 1974 to 1992 be paid in the amount of \$47,682.29 for the period ended April 6, 2006. Cheques 1974 to 1992 were prepaid and had already been released. The total amount payable includes \$517.07 for online banking payments made for telephone and utility invoices received.

Carried Unanimously

**G. Old Business**

1. Bylaw 213/2006 Re: Traffic Control

An updated Draft Traffic Control Bylaw was presented for Council's review. Council requested that item III.e be deleted, and that item III.d be added to Section II Public Parking. Council also requested that item III. (iv) be changed to read, "The resident makes an application to a special constable in the employ of the Pigeon Lake Special Constable Service prior to the event requesting an exemption, and provides the special constable with the *estimated* number of vehicles for which an exemption is requested, and..." In addition, Council requested that item II be updated to include the hours that public parking is permitted in Ouimette Park.

Administration will bring back a revised draft to the next Council meeting.

1. Bylaw 212/2006 Re: Boat Hoists and Lifts

An updated Boat Hoist and Lifts bylaw was presented for Council's review. Council requested that item 3 under Part 1 be deleted. Administration will bring back a revised draft and a proposed registration form to the next Council meeting.

1. 2006 Budget

The Draft Budget for 2006 was presented to Council for approval. Council asked for the following amendments to the Budget:

- \$1,000 increase to Road Supplies amount for asphalt
- \$400 increase to Contingencies amount for unexpected expenditures
- \$100 increase to website hosting costs for new domain address
- \$600 added to Administrative budget for storage facilities
- \$2,000 increase in amount budgeted to Landfill reserve for future landfill closure costs
- \$4,000 from the Constable Service Reserve to operating revenue to cover the cost of new radar guns
- \$4,000 added to Wages under Constable Service to cover additional costs for new salary grid

Also, Council requested that the amount budgeted under Council expenditures for memberships and public relations expenses be

deleted from the Council function and added to the Administrative function.

Councilor Majeski moved to adopt the 2006 Budget with the above noted amendments.

Carried Unanimously

1. Draft Agreement for Pigeon Lake Constable Service

Administration provided a copy of a letter from the Solicitor General with regards to the Draft Constable Service Agreement. The Solicitor General has reviewed the agreement and found it satisfactory, with the inclusion of a requirement that any request to add a new village to the contract be sent to the Solicitor General from both Silver Beach and any new village requesting special constable services from Silver Beach. The AUMA has been contacted regarding insurance issues, but no reply has yet been received. Once the AUMA responds, the final draft agreement can be prepared and presented to Silver Beach Council for approval before being presented to the participating villages for their consideration. Other issues that will need to be addressed prior to negotiation of agreements with the participating villages are the issues of staffing during the summer months, and the possibility of an office location change. Because of the training requirements for special constables, it is difficult to hire someone only for the summer, as those applicants without training are not able to get in to the Solicitor Generals' College for training until after the summer season is over. The Summer Village of Silver Beach may wish to consider having three full time special constables year round, if the other villages are willing to take increased constable service hours in their respective contracts. For most villages, there is not a great discrepancy between summer and winter hours.

Administration was also directed to bring back a new wage scale for the Special Constables reflecting a cost of living increase to the next council meeting.

1. Designation of Environmental Reserve

Administration requested permission to have legal counsel assist in the removal of caveats from the property to be designated as an Environment Reserve. Councilor Irving suggested that Administration contact Lorne Ruzicka for assistance in this regard.

## H. New Business

1. Records to Be Destroyed

Administration presented a list of records due for destruction in accordance with the Records Retention Bylaw.

Councilor Irving moved to destroy the records as indicated in the Administrator's report.

Carried Unanimously

1. Letter from Lakedell Library Association

The Lakedell Library Association is requesting that Council consider making a donation to the Association for its library operations. Council is currently negotiating membership to the Yellowhead Regional Library to provide library services for its residents. Membership will also benefit the Lakedell Library Association as the membership fees paid by Silver Beach to the YRL is matched and multiplied by the Alberta government, with significant benefits to local libraries.

Councilor Majeski moved to accept the letter from the Lakedell Library Association for information, with possible consideration for donations in future budget years.

Carried Unanimously

1. School Requisition 2006

The 2005 school requisition amount has been received from the Province. The total requisition has increased to \$182,637 from \$163,212 in 2005. The AUMA is currently lobbying the Province for a reduction in the provincial portion of property taxes, specifically a reduction in the school requisition amount to 2001 levels.

Councilor Irving directed Administration to draft a letter to the local MLA in support of the AUMA initiative.

4. Letter from the County of Wetaskiwin to request a meeting to discuss Summer Village of Silver Beach Landfills in relation to a Proposed Development

The County of Wetaskiwin has requested a meeting with Silver Beach to address the landfill setback requirements in relation to a proposed single-family multi-lot subdivision proposed by Mr. Brad Harden. The County also provided a copy of a letter from Alberta Environment to Mr. Don Durstling dated March 26, 2006 regarding

the information required in considering landfill setback requirement variances. The meeting with the County is proposed for Wednesday, April 19, 2006 at the County office. Councilor Irving will be in attendance, and he invited the other councilors to attend if they are able.

5. Encroachment Agreement

Mayor Watt declared a conflict of interest and left the meeting, and Councilor James Irving was appointed to the Mayor's chair.

The owners of Lot 42, Plan 30 ET (Debbie and Allan Watt) have plans to sell the property. There are concerns that a potential sale may be mitigated due to concerns from potential purchasers regarding the encroachment of a shed and eaves of a carport into the adjacent registered road plan in 30 ET. The Development Officer had prepared a report recommending that Council advise in writing that pursuant to Section 12 of the encroachment agreement that the agreement may be assigned to a purchaser of the property. The existing agreement had expired on December 31, 2003.

Councilor Majeski moved to draft a letter offering a twenty-year encroachment agreement, assignable to any purchaser of the property, to Mr. and Mrs. Watt.

Carried Unanimously

Mayor Watt returned to the meeting and resumed the Mayor's chair.

6. 2005 Financial Statements

A copy of the summarized financial statements was presented to Council for approval. The complete set of statements is not quite ready for submission to the Province, but the summarized statements represent the financial position of the Summer Village of Silver Beach as at December 31, 2005, and they accurately reflect the financial operations for 2005. Councilor Irving requested that the expenses shown under the Council function be moved to the Administrative function, as they are more representative of Administrative costs. Administration will have the auditor make the necessary changes.

Councilor Irving moved to approve the 2005 summarized financial statements as amended.

Carried Unanimously

**I. Council Reports**

**Mayor Watt** – no report

**Councilor Majeski** – no report

**Councilor Irving** – Councilor Irving asked Administration to look into finding a domain name for the Summer Village of Silver Beach website that is more representative of the village name than the current domain name of sbalberta.ca. He also noted that the website is still not being found by a Google search on the Internet. Administration will look into these issues.

**J. Information Items**

1. Pigeon lake Constable Service Monthly Service Report – February, 2006
2. News Release County of Wetaskiwin No. 10 Re: Two New Fire Halls
3. Letter from Summer Village Office of Norris Beach to R.C.M.P. Re: Vandalism and Theft
4. Letter to Mayor Allan Watt from M.L.A. Art Johnston Re: Peace Officer Act
5. Association of Summer Villages of Alberta News letter Spring 2006
6. AUMA news letter January/February 2006

Councilor Majeski moved to accept the above items for Council's information.

Carried Unanimously

**K. Next Meeting**

The next meeting of Council will be held on Wednesday, May 3, 2006 commencing at 5:15 p.m. at the Edmonton Oilers Boardroom.

**L. Adjournment**

Mayor Watt moved that the meeting adjourn.

Carried Unanimously

Time of adjournment: 6:30 p.m.

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Allan Watt – Mayor

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Wendy Nickel – CAO