

**THE SUMMER VILLAGE OF SILVER BEACH
MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, FEBRUARY 28TH, 2005
AT THE EDMONTON OILERS BOARDROOM
EDMONTON, ALBERTA**

Present:

Council:
Norm Majeski
Allan Watt

Staff:
Blaine Alexander, Development Officer
Wendy Nickel, Administrator
Ron Smith, Special Constable, PLCS

Absent: James Irving

A. Call to Order

Mayor Majeski called the Regular Meeting of Council of February 28th, 2005 to order at 5:40 P.M.

B. Adoption of Agenda

Mayor Majeski moved that the Agenda for the Regular Meeting of Council for February 28th, 2005 be adopted as presented.

Carried Unanimously

C. Adoption of Minutes

Councilor Watt moved that the Minutes of the Regular Meeting of Council of January 31st, 2005 be adopted as presented.

Carried Unanimously

D. Staff Reports

1. Administrator's Report to Council

Mrs. Nickel presented her report for Council's review and information. With regards to Item 3, Council advised that it is acceptable to apply for a credit card at Office Depot with a credit limit not to exceed \$750.

2. Development Officer's Report to Council

Mr. Alexander presented his report for Council's review and information.

3. Pigeon Lake Constable Service Report to Council

Constable Smith presented his report for Council's review and information. He noted that information he had received at the

Alberta Special Constable Service conference indicated that the municipality is not authorized under the Highway Traffic Act to collect road permit fees. Mayor Majeski directed Constable Smith and Mrs. Nickel to research a new bylaw for the Summer Village of Silver Beach based on the bylaw that the south side summer villages on Pigeon Lake are using related to overweight vehicles and the regulation of commercial traffic.

Councilor Watt moved that the Staff Reports be accepted for Council's information.

Carried Unanimously

E. Financial Report

1. Monthly Cash Statement – January 2005
2. Actual Expenditures – Year to Date – Silver Beach
3. Actual Expenditures – Year to Date – Constable Service

Councilor Watt moved that the financial reports be accepted as presented.

Carried Unanimously

F. Accounts Payable – For the period ending February 28th, 2005

Councilor Watt moved that cheques numbered 1671 to 1693 for the period ending February 28th, 2005 be paid in the amount of \$13,854.13. Cheques numbered 1671 to 1684 were prepaid and had already been released. Cheques numbered 1679 and 1676 were voided.

Carried unanimously

G. Old Business

1. Bylaw 201/2004 – Atco Gas Franchise Agreement

Mr. Alexander noted that Silver Beach is now in a position to complete the final documentation regarding the franchise renewal agreement with Atco Gas. The EUB approved an order on February 23rd, 2005 for a new 10-year franchise agreement. The Summer Village may now proceed with Second and Third readings of Bylaw 201/2004.

Mayor Majeski moved Second reading of Bylaw 201/2004.

Carried Unanimously

Councilor Watt moved Third and Final Reading of Bylaw 201/2004.

Carried Unanimously

H. New Business

1. Bylaw 207/2005 – Fees and Charges Bylaw

Administration presented Bylaw 207/2005 for Council's review. The Bylaw sets out fees and charges for various administrative and development services provided by the Summer Village of Silver Beach.

Councilor Watt moved First Reading of Bylaw 207/2005.

Carried Unanimously

Mayor Majeski moved Second Reading of Bylaw 207/2005.

Carried Unanimously

Councilor Watt moved that Bylaw 207/2005 be presented for Third and Final Reading.

Carried Unanimously

Mayor Majeski moved Third and Final Reading of Bylaw 207/2005.

Carried Unanimously

2. Joint Quality Management Plan – Fire Safety

A letter dated February 2nd, 2005 from the County of Wetaskiwin No. 10 outlines its intent to transfer responsibility for the administration of Part IV of the Fire Code dealing with Flammable and Combustible Liquids to the Petroleum Tank Management Association of Alberta. The County requires a resolution of Council supporting this transfer of responsibility.

Councilor Watt moved that the Summer Village of Silver Beach support the resolution of the County of Wetaskiwin No. 10 to amend its Quality Management Plan to read, "The Municipality will administer all of the Alberta Fire Code excluding Part IV

requirement for Tank Storage of Flammable and Combustible Liquids.”

Carried Unanimously

3. 2005 Updated Draft Budget

Mrs. Nickel presented an updated draft budget for Council’s review and information. Several items were discussed and amended to be included in the draft budget to be presented to Council at its March 2005 meeting for approval. The revenues previously included for Road permits should be removed, and the amount for legal fees should be increased to cover any unexpected legal expenditures. The fees included as expenditure for development officer fees were overstated, and should be corrected to reflect a budget amount of \$1750. As well, the Silver Beach Road Project will not be included in the 2005 Capital Budget, but the Summer Village of Silver Beach will continue to make yearly contributions to a Road Reserve to accumulate sufficient capital to proceed with the project at a future date. If the Summer Village receives sufficient provincial funding for the project to proceed, the capital expenditure will be readdressed. Mrs. Nickel will make all of the suggested amendments prior to presenting the proposed budget for Council approval in March 2005.

4. Newsletter

Mr. Alexander presented the updated draft newsletter for Council’s review. Councilor Irving had drafted a letter to the residents of the Summer Village of Silver Beach regarding its request for funding from the Province for road reconstruction. The letter asks residents to write to the MLA, Rev. Tony Abbot in support of this request. Mayor Majeski requested that administration contact Councilor Irving to see if he wishes the letter to be included as an item in the Newsletter.

I. Council Reports

1. Mayor Majeski – no report
2. Councilor Irving – absent
3. Councilor Watt – Councilor Watt advised that he has been working with Jane Nagy on the proposed 100th Anniversary celebrations.

There are several ideas on the table, and discussions are proceeding well.

Councilor Watt moved that the Council Reports be accepted for Council's information.

Carried Unanimously

J. Council Information

1. Draft Minutes of the Meeting Re: Pigeon Lake Constable Service, January 22nd, 2005
2. Minutes of the Northeast Pigeon Lake Regional Services Commission, December 31st, 2004
3. Letter of Commendation from Alberta Special Constable Service dated February 17th, 2005

Council congratulated Constable Smith on a job well done as outlined in the letter received from the Alberta Special Constable Service.

Councilor Watt moved that the Council Information Items be accepted for Council's information.

Carried Unanimously

K. Next Meeting Date

Council agreed that the next meeting of Council will be held Tuesday, March 22nd, 2005 at the office boardroom of the Edmonton Oilers, at 11230 – 110 St., in Edmonton, commencing at 5:15 PM.

L. Adjournment

Mayor Majeski moved that the meeting adjourn.

Carried Unanimously

Time of adjournment: 7:12 P.M.

Norm Majeski – Mayor

Wendy Nickel – CAO