

**THE SUMMER VILLAGE OF SILVER BEACH
MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, JANUARY 31ST, 2005
AT THE EDMONTON OILERS BOARDROOM
EDMONTON, ALBERTA**

Present:

Council:
Norm Majeski
James Irving
Allan Watt

Administration:
Blaine Alexander, Development Officer
Wendy Nickel, CAO

Pigeon Lake Constable Service:
Ron Smith, Special Constable

A. Call to Order

Mayor Majeski called the Regular Meeting of Council of January 31st, 2005 to order at 5:15 P.M.

B. Adoption of Agenda

Mayor Majeski asked that the agenda be amended to include Business Items 8 - Phone Call from Ms. Jane Nagy and Business Item 9 - Newsletter. Mayor Majeski moved that the agenda for the meeting of January 31st, 2005 be adopted as amended.

Carried Unanimously

C. Adoption of Minutes

Mayor Majeski that the Minutes of the Regular Meeting of Council of December 9th, 2004 be amended as follows: Business Item 1 amended to read, "Silver Beach is approved for funding of \$30,820 towards estimated project costs of \$482,385." Mayor Majeski moved that the Minutes of the meeting of December 9th, 2004 be adopted as amended.

Carried Unanimously

D. Finance

1. Monthly Cash Statement – December, 2004
2. Budget vs. Actual – Year to Date – Silver Beach, 2004
3. Budget vs. Actual – Year to Date – Constable Service, 2004
4. Accounts Payable List –December 10th to December 31st, 2004
Accounts Payable List - January 1st to January 31st, 2005

Councilor Watt moved that the financial reports be accepted as presented.

Carried Unanimously

E. Business Items

1. Request for Tax Arrears Payment Plan

Ms. Rosalind Grant has requested that Council enter into an agreement to provide for the payment of tax arrears on Lot 4A, Block 5, Plan 7821475. Ms. Grant has provided post-dated cheques for the period March 4th, 2005 to March 4th, 2006 in the amount of \$268.98. There will still be a small outstanding amount for estimated 2005 taxes at the end of the agreement term, which will need to be cleared by March 31st, 2006 in order to avoid commencing the tax recovery process for those arrears. Ms. Grant will be advised to contact Council at that time to make further arrangements at that time, if necessary.

Mayor Majeski moved that Council enter into an agreement as per the terms proposed by Ms. Grant for the payment of tax arrears on Lot 4A, Block 5, Plan 7821475, with the term of the agreement to expire March 4th, 2006.

Carried Unanimously

2. Proposed Kenneth Bay Area Structure Plan

Blaine Alexander presented a report regarding a proposed Area Structure Plan for Lots A & B, Plan 002 0956 (NE 02-47-28-W4M & MW-01-47-28-W4M). The County of Wetaskiwin has requested comments from Silver Beach regarding the proposed ASP. Council asked that comments include the following:

- a) That the proposed development identifies that application of the Pigeon Lake Inter-municipal Development Plan will be considered in developing the ASP.
- b) Council recommends sewage from the development either be collected by the NEPL sewage collection system, or that it be collected in a holding tank and trucked to the NEPL waste treatment facility.
- c) Appropriate hydrogeological testing should be done to confirm the wells and aquifers are capable of handling the water

demand for the development without diminishing the water available for adjacent residents and developments.

- d) Council has concerns that the proposed ASP constitutes a dense development along a relatively small shorefront.

Mr. Alexander noted that he has contacted the County of Wetaskiwin No. 10 to advise that comments are forthcoming, and to request that a public hearing not occur until mid or late February 2005.

Councilor Irving moved that a letter with the above noted comments regarding the proposed Area Structure Plan for Lots A & B, Plan 002 0956 be sent to the County of Wetaskiwin No. 10.

Carried Unanimously

3. Discussion Re: Summer Villages / Constable Service Meeting of January 22nd, 2005

Mayor Majeski, Blaine Alexander, Ron Smith and Wendy Nickel had attended a meeting with the five summer villages, which operate out of the Ma-Me-O Beach office, regarding the Pigeon Lake Constable Service. The meeting had been very worthwhile, and the summer villages represented expressed satisfaction with the service being provided. There was some discussion regarding invoiced, contracted, and actual service hours provided to the participating municipalities. Silver Beach is to estimate the total number of service hours available and work out a proposal to allocate those hours to each summer village. The proposal will then be provided to the participants for their approval. It was suggested that all participating municipalities meet annually with the Summer Village of Silver Beach and the Pigeon Lake Constable Service to discuss any concerns. It was requested that each participating municipality receive audited financial reports regarding the PLCS operations at year-end. Mayor Majeski and Wendy Nickel had offered to set up a meeting to be held in April of 2006. Ron Smith and Wendy Nickel will work on the estimate and allocation of hours, and Wendy Nickel will invoice for January, 2005 hours based on a new rate calculated on the draft budget figures available at this time, and based on the prior year's contracted hours for each municipality. A letter will be sent with each invoice to set out the new estimated rate for 2005, and to explain that the current allocation of hours is currently being reviewed.

4. Remittance of EXH Invoices – ICAP Program

Blaine Alexander advised that Silver Beach is eligible for a total of \$30,820 towards the Silver Beach Road project under the terms of its ICAP Agreement. Project costs incurred on or before March 31st, 2004 must be submitted for consideration prior to March 31st, 2005, and invoices #11549, #11988, and #12952 from EXH Engineering for preliminary engineering costs are eligible under the terms of the agreement. Mr. Alexander also suggested that EXH Engineering be contacted to review its estimates to see to what extent the Silver Beach Road paving project can be scaled down. Past discussions had indicated that either additional funds would have to be found, or the project scaled down as the amount of funds estimated to be available towards the project is \$110,000, including grants. Silver Beach still has the option of debenture borrowing towards the project. The estimated annual debenture would be approximately \$19,700, which could be offset by the annual Street Improvement Grant of \$9,300.

Councilor Irving moved that invoices #11549, #11988, and #12952 totaling \$2,573.31 from EXH Engineering in regards to preliminary engineering costs for the Silver Beach Road Rebuilding project be submitted to ICAP for reimbursement.

Carried Unanimously

5. Bylaw 205/2005 to Appoint CAO

Draft Bylaw 201/2005 to appoint Wendy Nickel as Chief Administrative Officer effective January 1st, 2005 was presented for Council's approval.

Mayor Majeski moved First Reading of Bylaw 201/205.

Carried Unanimously

Councilor Watt moved Second Reading of Bylaw 201/2005

Carried Unanimously

Councilor Irving moved that Bylaw 201/205 be presented for Third and Final Reading.

Carried Unanimously

Mayor Majeski moved Third and Final Reading of Bylaw 201/205.

Carried Unanimously

6. Bylaw 206/2005 to Appoint Development Officer

Draft Bylaw 202/205 to appoint Blaine Alexander as Development Officer effective January 1st, 2005 was presented for Council's approval.

Councilor Irving moved First Reading of Bylaw 202/205.

Carried Unanimously

Councilor Watt moved Second Reading of Bylaw 202/205.

Carried Unanimously

Mayor Majeski moved that Bylaw 202/205 be presented for Third and Final Reading.

Carried Unanimously

Councilor Irving moved Third Reading of Bylaw 202/205.

Carried Unanimously

7. Pigeon Lake Constable Service Report – December 2004 and January 2005

Special Constable Ron Smith presented a report to Council regarding the Pigeon Lake Constable Service for the months of December 2004 and January 2005. Some of the items outlined were the need to advertise soon for a summer employee for the PLCS, and that Constable Smith will be attending the Alberta Special Constable Associations Conference in Red Deer from February 7th to February 10th, 2005. Constable Smith also pointed out the need for a new light controller for the emergency lights, and the need for a new safety shield for the patrol car. He also mentioned that he and Wendy Nickel would be working on a proposal to allocate service hours to the participating municipalities. Constable Smith noted that the amount of hours that Norris Beach is receiving currently is inadequate, and will need to be addressed. Councilor Watt moved that the Pigeon Lake Constable Service reports for December 2004 and January 2005 be accepted as presented.

Carried Unanimously

8. Phone Call from Ms. Jane Nagy

Ms. Nagy had called Councilor Irving with some questions regarding the new boat launch at Mulhurst Bay. She had also offered to assist with planning for any 100th Anniversary celebrations to be hosted by Silver Beach. Mayor Majeski suggested that the unexpended funds from the 2004 budgeted amount for the 100th Anniversary be deferred to 2005.

Mayor Majeski moved to transfer the unexpended amount budgeted in 2004 for the 100th Anniversary celebrations be transferred to a reserve to be expended in 2005.

Carried Unanimously

9. Newsletter

A newsletter will be prepared and sent out by the end of February or beginning of March, 2005. Some of the items suggested for the newsletter were the article regarding the initiative to make Pigeon Lake a phosphorous free zone, the appointment of a new CAO and Development officer, the new phone number for the Summer Village of Silver Beach office, and calls for proposals / volunteers for the 100th Anniversary celebrations.

Mayor Majeski also asked Administration to purchase four signs to be placed at the entrances to the pathway to advertise that there are no motorized vehicles allowed on the pathway during the summer months. One sign is to be placed about a third of the way down Silver Beach road, another at the back alley path entrance and the other two at the hayfield entrances.

F. Information Items

Councilor Watt moved that all information items included in the agenda be received and filed as information.

Carried Unanimously

G. Next Meeting Date

Council agreed that the next meeting of Council will be held Monday, February 28th, 2005 at the office boardroom of the Edmonton Oilers, at 11230 – 110 St., in Edmonton, commencing at 5:15 PM.

Council Meeting, January 31st, 2005

H. Adjournment

Mayor Majeski moved that the meeting adjourn.

Carried Unanimously

Time of adjournment: 7:45 P.M.

Norm Majeski – Mayor

Wendy Nickel – CAO