

**THE SUMMER VILLAGE OF SILVER BEACH  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD WEDNESDAY, JANUARY 16, 2008  
AT THE EDMONTON OILERS' BOARD ROOM  
EDMONTON, ALBERTA**

**Present:**

Council:  
Allan Watt  
Larry Hill  
James Irving

Staff:  
Wendy Nickel, CAO  
Blaine Alexander, Development Officer

**A. Call to Order**

Mayor Watt called the Regular Meeting of Council of Wednesday, January 16, 2008 to order at 5:00 P.M.

**B. Adoption of Agenda**

The administrator asked that item C. Adoption of Minutes be removed from the Agenda, as the minutes from the last meeting are not yet prepared. Councilor Irving moved to adopt the agenda for the Regular Meeting of Council of Wednesday, January 16, 2008 as amended.

Carried Unanimously

**C. Financial Reports**

1. Monthly Cash Statement – Month ended December 31, 2007

Councilor Hill moved to accept the Cash Statement for the month ended December 31, 2007 as presented.

Carried Unanimously

**D. Accounts Payable**

Councilor Irving moved to pay cheques numbered 2354 to 2372 for the period ended January 16, 2008 in the amount of \$103,880.95. Cheque numbers 2254 to 2366 were prepaid and had already been released. The amount payable includes payments made on-line or by direct debit in the amount of \$63,156.84 which included payroll direct deposit transfers for December and the 4<sup>th</sup> quarter school requisition.

Carried Unanimously

**E. Staff Reports**

Development Officer's Report

1) The Development Officer provided a summary of approved development permits for 2007 for a total value of \$1,067,500. 2) The first development application for 2008 is currently under review. The permit is for a cottage / guest house at 33 Silver Beach Road, with estimated construction costs of \$240,000. 3) A second development permit is forthcoming to construct a guest house addition to an existing garage. 4) Silver Beach has again had inquiries regarding demolition permits. Silver Beach is unique in that it does not have a requirement for demolition permits, and Council may want to give consideration to revising the land use bylaw to require permits for demolitions and move-in dwellings. 5) A development permit summary has been faxed to the Capital Region Assessment Services Commission as required for billing purposes. 6) The Development Officer will be speaking with the new assessor later this month to provide him with the completed files for review with regards to development permits issued.

Council would like the Development Officer to continue to work on amendments to the Land Use Bylaw, specifically with regards to the minimum lot size requirements. Other issues such as demolition permit requirements can also be addressed in the process.

The Development Officer requested the name of the current assessor so that he can contact him. The administrator will email the information to the Development Officer. Council requested that the administrator also contact the assessor to request a report on assessed values suitable for presentation to ratepayers.

**F. Old Business**

1. Encroachment Agreement - Pending

**G. New Business**

1. 2008 Interim Operating Budget

Councilor Hill moved to adopt the 2008 interim operating budget in the amount of \$101,092 to be in effect until the 2008 operating budget is passed.

Carried Unanimously

2. Report Regarding Establishing Council as Subdivision Authority

The Development Officer presented a report regarding the procedure that would be required to make Council the subdivision authority for the village, rather than West Central Planning Agency. Council directed the Development Officer to proceed with the necessary steps to make the change.

#### **H. Council Reports**

1. Mayor Watt – No report
2. Councilor Hill – Councilor Hill provided a verbal report of the last meeting of the sewage commission. Councilor Hill inquired as to the procedure for converting existing road allowances into park area. Councilor Irving advised that the authority to do so would rest with the Minister, and would be dependent on support from the surrounding municipalities. Councilor Hill would like to talk informally to the County to see what their current position would be in this regard.
3. Councilor Irving – Council Irving noted that he had met with George Schwindt in the fall to discuss potential points to be covered in any agreement for annexation and subsequent development of his land. Councilor Irving will continue to be in contact with Mr. Schwindt and follow up to see where the process currently stands.

Councilor Irving moved to accept the Councilor's reports for council's information.

Carried Unanimously

#### **I. Information Items**

1. Pigeon Lake Protective Services Monthly Report – December 2007
2. Letter dated December 17, 2007 from Alberta Municipal Affairs and Housing re: Municipal Sponsorship Grant

Councilor Hill moved to accept the above items for Council's information.

Carried Unanimously

#### **J. Next Meeting**

The next meeting will be Wednesday, February 13 at 5:00 P.M. at the Edmonton Oilers Board Room. The March meeting was set for Wednesday, March 12 at 5:00 P.M. also at the Edmonton Oiler's Board Room.

**K. Adjournment**

Mayor Watt moved that the meeting adjourn.

Carried Unanimously

Time of adjournment 6:30 P.M.

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Allan Watt – Mayor

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Wendy Nickel – CAO