

**THE SUMMER VILLAGE OF SILVER BEACH
MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD TUESDAY, JUNE 14, 2005
AT THE EDMONTON OILERS BOARDROOM
EDMONTON, ALBERTA**

Present:

Council:
Norm Majeski
Allan Watt
James Irving

Staff:
Wendy Nickel, Administrator

A. Call to Order

Mayor Majeski called the Regular Meeting of Council of June 14, 2005 to order at 5:15 P.M.

B. Adoption of Agenda

Mayor Majeski moved that the Agenda be adopted as presented.

Carried Unanimously

C. Adoption of Minutes

Councilor Watt moved that the Minutes of the Regular Meeting of Council of May 3, 2005 be adopted as presented.

Carried Unanimously

D. Staff Reports

1. Administrative Officer's Report to Council

a) The 2005 Statistical Information return has been filed with Municipal Affairs. b) The new contract with Alberta Permit Pro has been received and will be signed and returned. c) To date, there has been one assessment appeal received. d) The CAO of Ma-Me-O Beach has requested that the Pigeon Lake Constable Service send a letter to Alberta Infrastructure and Transportation in support of the lowering of the speed limit on Highway 13A. Constable Smith is drafting the letter as requested. e) An ASSET grant was received in the amount of \$1000. f) The funding agreement for the Alberta Municipal Infrastructure Plan has been received and will be signed and returned. The agreement provides for grant funding of \$17,407 over five years, with

the final two payments subject to adjustment. g) Direct Deposit Payroll services have now been set up. h) The Association of Summer Villages conference is scheduled for October 31 and 22. The resolutions to be presented are provided under Information Items for Council's perusal.

Councilor Irving moved that the Administrator's Report be accepted as presented for Council's information.

Carried Unanimously

E. Financial Report

1. Monthly Cash Statement – April 2005
2. Monthly Cash Statement – May 2005
3. Actual Expenditures - Year to Date – Silver Beach
4. Actual Expenditures – Year to Date – Constable Service

Councilor Irving moved that the Financial Reports be accepted as presented.

Carried Unanimously

F. Accounts Payable – For the period ending June 14, 2005

Councilor Watt moved that cheques numbered 1743 to 1777 for the period ending June 14, 2005 be paid in the amount of \$54,817.26. Cheques numbered 1743 to 1751 were prepaid and had already been released.

Carried unanimously

G. Old Business

1. Amendment to Traffic Control Bylaw re: Road Permits

Councilor Irving moved that the item be tabled under Old Business until such time as Administration has completed the required research on the subject.

Carried Unanimously

H. New Business

1. 2005 Municipal Sponsorship Grant Program

The 2005 Municipal Sponsorship Grant Program has been announced. The purpose of the grant is to promote innovation, cooperation, and excellence in local government, and Summer Villages are eligible for basic grant funding of \$1000. Deadline for applications is July 29, 2005.

Councilor Watt moved that the Summer Village of Silver Beach apply for the basic Municipal Sponsorship Grant of \$1000 to implement a website for the municipality.

Carried Unanimously

2. Status of Reserves

Mrs. Nickel presented a report to Council comparing the amount of reserves to the actual cash on hand. Just prior to the levy of taxes and subsequent receipt of tax revenues, the actual amount of cash on hand may fall below the amount of reserves. This is a temporary situation, and the reserves are fully funded for the majority of the year and at year-end.

Councilor Irving moved that the report on the status of the reserves be accepted for Council's information.

Carried Unanimously

3. Report to Council Regarding Bylaw 209 / 2005

Mr. Alexander had prepared a report regarding the designation of part of NW Section 11, Township 47, Range 28, West of the 4th Meridian as an Environmental Reserve. There are three restrictive covenants currently on the title. Mr. Alexander recommends in his report that Council proceeds with first reading of Bylaw 209/2005, but prior to the Public Hearing that Silver Beach should contact the caveators on the title and seek written agreement to discharge the caveats upon the designation of the subject lands as an Environmental Reserve.

Councilor Watt moved to accept Mr. Alexander's recommendations as presented in his report.

Carried Unanimously

4. Bylaw 209 / 2005 to Establish and Environmental Reserve

Councilor Irving moved First Reading of Bylaw 209/2005.

Carried Unanimously

5. Bylaw 210 / 2005 to Establish and Assessment Review Board

Mrs. Nickel advised that there is already an existing bylaw that set up an Assessment Review Board. Upon further review, Mrs. Nickel may bring forth amendments to the existing bylaw, if necessary.

6. 2004 Budget Variance Report

Mrs. Nickel presented a report regarding budget variances for the 2004 financial year. Overall, revenues were less than budgeted amounts by \$4,163 and expenditures were under budget by \$11,405 for a total operating surplus of \$7,242.

Councilor Watt moved that the report on the 2004 budget variances be accepted as presented for Council's information.

Carried Unanimously

7. Revised Assessment Report

The Summer Village's assessor, Mike Krim, has provided an updated assessment report in addition to sale information for Argentia Beach and Silver Beach.

Councilor Irving moved to accept the revised assessment report as presented.

Carried Unanimously

8. Public Notice – Mulhurst Bay Shoreline Stabilization and Boat Launch

The County of Wetaskiwin has provided faxed Public Notice of the Mulhurst Bay Shoreline Stabilization and Boat Launch. The boat launch in the Hamlet of Mulhurst Bay has undergone renovations to address needs of users, traffic congestion problems, and provide enhanced shoreline stabilization at the location. The County is in the process of hiring an attendant for the boat launch facility to collect boat launch user fees, which will be deposited to a Mulhurst Bay Shoreline Improvement Account.

Councilor Watt moved to accept the Public Notice for Council's information.

Carried Unanimously

I. Council Reports

1. Mayor Majeski – Mayor Majeski provided each of those present with a copy of a questionnaire for the Government MLA Review of the Special Constable Program. Mayor Majeski and Constable Smith have completed and submitted a questionnaire, and Mayor Majeski invited others to participate in the questionnaire. Mayor Majeski also noted that he would meet with Administration to prepare an agenda for the upcoming Annual General Meeting.
2. Councilor Irving – Councilor Irving expressed appreciation for the work the Anniversary Committee has done to prepare for the Anniversary Celebrations upcoming.
3. Councilor Watt – no report

Councilor Irving moved that the Council Reports be accepted for Council's information.

Carried Unanimously

J. Council Information

1. Association of Summer Villages of Alberta Newsletter – Spring, 2005
2. Resolutions to be presented at the Association of Summer Villages of Alberta Conference in October, 2005
3. Letter dated April 26, 2005 from Alberta Health & Wellness regarding West Nile Virus
4. Letter dated May 11, 2005 from AUMA regarding ASSET Grant
5. Letter dated May 2, 2005 from Infrastructure Canada – Alberta Program regarding Provincial Claim Payment
6. Letter dated May 11, 2005 from Alberta Health & Wellness regarding Ambulance Grant
7. Capital Region Assessment Services Commission letter dated May 12, 2005 regarding Administrator's / Finance Officers meeting
8. Letter dated May 18, 2005 from Capital Region Assessment Services Commission regarding audited financial statements for 2004 (Available to Council on request)

Council Meeting, June 14, 2005

9. Letter dated May 16, 2005 from Alberta Municipal Affairs regarding Education Property Tax Assessment for Seniors
10. Letter dated June 1, 2005 from Infrastructure Canada – Alberta Program re: project extension
11. Pigeon Lake Constable Service Report – April, 2005
12. Pigeon Lake Constable Service Report – May, 2005
13. Battle River Watershed Vol 1, Issue 1, March 2005
14. Urban Perspective, March / April 2005, Volume 26, No.2

Councilor Watt moved that the Council Information Items be accepted for Council's information.

Carried Unanimously

K. Next Meeting Date

The next meeting of Council will be held Saturday, July 23, 2005 at the Mulhurst Bay Legion Hall, prior to the Annual General Meeting.

L. Adjournment

Mayor Majeski moved that the meeting adjourn.

Carried Unanimously

Time of adjournment: 6:45 P.M.

Norm Majeski – Mayor

Wendy Nickel – CAO