

**THE SUMMER VILLAGE OF SILVER BEACH  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
HELD WEDNESDAY, MARCH 1, 2006  
AT THE EDMONTON OILERS BOARDROOM  
EDMONTON, ALBERTA**

**Present:**

Council:  
Alan Watt  
Norm Majeski  
James Irving - Absent with Notice

Staff:  
Wendy Nickel, CAO  
Ron Smith, PLCS

**A. Call to Order**

Mayor Watt called the Regular Meeting of Council of Wednesday, March 1, 2006 to order at 3:15 P.M.

**B. Adoption of Agenda**

Administration requested the addition of the following New Business Items: Notice of Public Hearing, Municipal Census, and Development Issue - Harden. Under Information Items, administration asked that a letter dated February 14, 2006 from Alberta Municipal Affairs regarding Assessment Review Board training sessions be added.

Councilor Majeski moved that the Agenda for the Regular Meeting of Council of March 1, 2006 be adopted as amended.

Carried Unanimously

**C. Adoption of Minutes**

Regular Council Meeting of January 31, 2006

Councilor Majeski noted that under New Business Item 1. Auditor Appointment, that the sentence regarding costs should read, "The cost would be \$1,700 plus GST per year."

Councilor Majeski moved to adopt the minutes of the Regular Meeting of Council of January 31, 2006 as amended.

Carried Unanimously

**D. Staff Reports**

1. Administrator's Report

a) Atco Gas has advised that the property tax percent charged to its customers will be 2% in 2006. The franchise fee remains at 20%.  
b) Capital Region Assessment Services has sent a final invoice for 2005, and a letter advising that the rate for 2006 will remain at \$15.50 per parcel. c) The GST return for 2005 has been submitted, and a rebate cheque in the amount of \$5,057.87 is forthcoming. d) Newsletters were mailed on February 7. e) The final invoice for the website design has been paid, and the grant accounting due to Municipal Affairs has been submitted. f) An application for 2006 funding under the Summer Temporary Employment Program has been submitted. g) The reinstatement of the Commissioner of Oaths appointment for the administrator has been approved. h) The administrator has met with the new auditor, John Pawluik, and he has most of the documents he requires to commence the audit. The additional documentation he has requested will be delivered to him as soon as possible. i) The Northeast Pigeon Lake Regional Services Commission has provided a Local Improvement Amortization Schedule, which shows the amount required to pay out the special benefit assessment related to the debenture for sewer service. j) Waste Management has advised that they are able to accommodate Silver Beach's request for bin placement for the May long weekend, but not the September long weekend. k) The Administrator has asked the Development Officer to deal with the Permit Pro audit with Municipal Affairs for 2004 and 2005 permits. l) A reminder that Council is required under the MGA to provide an annual review of the CAO.

2. Development Officer's Report

a) In February, assessor Mike Krim reviewed the new developments that commenced in 2005 for the purpose of adjusting assessment values to the improvements constructed on each lot. b) A summary of the 2005 development applications was forwarded to West Central Planning Agency. c) The Development Officer will meet with David Ramsay of Municipal Affairs to undertake the Municipal Affairs audit of Permit Pro permits issued in 2004 and 2005.

Councilor Majeski moved that the Staff Reports be accepted as presented.

Carried Unanimously

**E. Financial Reports**

1. Monthly Cash Statement – January, 2006
2. Monthly Cash Statement –December 2005 (Revised)

Councilor Majeski moved that the financial reports be accepted as presented.

Carried Unanimously

**F. Accounts Payable**

Accounts Payable For the Period Ended March 1, 2006

Councilor Majeski moved that cheques numbered 1948 to 1973 be paid in the amount of \$17,805.00 for the period ended March 1, 2006. Cheques 1948 to 1964 were prepaid and had already been released. The total amount payable includes \$336.31 for online banking payments made for telephone and utility invoices received,

Carried Unanimously

**G. Old Business**

1. Amendment to Traffic Control Bylaw re: Road Permits
2. Amendment to Traffic Bylaw re: Parking of RVs

A Draft Bylaw incorporating changes related to parking and to the issuance of road permits was presented to Council for its review. The Bylaw will be brought back to the next meeting of Council for First Reading.

3. Boat Lift Licensing System

A Draft Bylaw related to licensing boat hoists and lifts was presented to Council for its review. The Bylaw will be brought back to the next meeting of Council for First Reading.

Councilor Majeski moved to accept the Draft Traffic Control Bylaw and the Draft Boat Hoist and Lift Bylaw for Council's review.

**H. New Business**

1. Yellowhead Regional Library Membership

Kevin Dodds of the Yellowhead Regional Library had attended the last meeting of Council to speak on the benefits of joining the Yellowhead Regional Library system. With membership, residents would have access to all the libraries in the Yellowhead Library Region, as well as libraries in three other regional library systems. The membership cost in 2006 would be calculated at \$3.30 per permanent resident, and would be pro-rated in 2006 based on the date of membership. The Administrator had been directed by

Council to contact the Lakedell Library Association to see if there was anything that the Society wished Council to be aware of with regards to membership in the YRL. The Society was contacted, and it has expressed support for Silver Beach's application for membership, as it benefits the Society as well as Silver Beach residents.

Councilor Majeski moved to make application for membership in the Yellowhead Regional Library system.

Carried Unanimously

2. 2006 Operating and Capital Budgets

The 2006 Operating and Capital Budgets were presented for Council's review. The item will be carried over to the next agenda to give Council an opportunity to review the documents.

3. 2005 Assessment Roll (for 2006 Tax Year)

The 2005 assessment figures have been received from the assessor, Mike Krim. The total taxable assessment has increased from \$63,397,620 to \$72,191,780. A comparison of assessment figures from 2004 to 2005 was provided for Council's information.

Councilor Majeski moved to adopt the 2005 assessment roll for the 2006 tax year.

Carried Unanimously

4. Letter from Ma-Me-O Beach Re: Reduction on Pigeon Lake Special Constable Service Hours

Ma-Me-O Beach has forwarded a letter requesting a meeting to discuss a reduction in service hours.

Councilor Majeski moved to invite a quorum of Ma-Me-O Beach Council to the next regularly scheduled meeting as a delegation to discuss a reduction in service hours.

Carried Unanimously

5. Spring / Summer To Do List

The administrator presented a list of projects she will be working on over the upcoming spring and summer season. The list was provided for Council's information only.

6. Draft Pigeon Lake Special Constable Service Agreement

An updated draft of the PLCS agreement was provided to Council for its review. The Administrator has forwarded a copy to the Solicitor General for its review, and any changes recommended would be incorporated into the draft, which will then be presented to Council again for final review. Administration recommends that legal counsel review the final draft prior to presentation to the participating villages.

Councilor Majeski moved to accept the updated draft of the Pigeon Lake Special Constable Service Agreement for Council's information and review.

Carried Unanimously

7. Notice of Public Hearing

A Notice of Public Hearing was received from the County of Wetaskiwin No. 10 regarding a proposed change in land use classification for the lands described as NE 23-47-28-W4M.

The letter was presented for Council's information only.

8. Municipal Census

Council was provided with a copy of an email from Alberta Municipal Affairs regarding the Municipal Census. The email advises that if the Summer Village of Silver Beach wishes to undertake a municipal census, it must be completed between April 1 and June 30, 2006. If a population affidavit is not received by September 1, 2006, Alberta Municipal Affairs will be using Silver Beach's 2005 official population figure for the 2006 Official Population List.

Councilor Majeski moved that the Summer Village of Silver Beach not undertake a municipal census in 2006.

Carried Unanimously

9. Development Issue - Harden

Les Wenninger of MLA Tony Abbot's office called on behalf of Brad Harden regarding Silver Beach's decision to not allow a variance setback for a proposed development next to the disused Silver Beach landfill. Mr. Harden had also called regarding that decision, and he has advised that he was never given a satisfactory reason for the decision. He would like the opportunity to address Council directly.

Council directed Administration to respond to Tony Abbot's letter advising his office of the reason behind Silver Beach's decision, as well as to respond directly to Mr. Harden with the same information. Council in particular wanted both letters to note that Silver Beach does not wish to stop or impede development unreasonably, but is only adhering to setback requirements related to disused landfills and developments in accordance with standards set by the Province. Mr. Harden should also be invited to attend Council as a delegation at one of its regularly scheduled meetings to address the issue directly with Council.

**I. Council Reports**

No reports.

**J. Information Items**

1. Letter dated January 26, 2006 from AUMA re: Annual Membership
2. Pigeon Lake Constable Service Monthly Service Report – January
3. Red Deer College & David Thompson Health Region re: Pandemic Influenza – Planning for our Communities
4. Pigeon Lake Constable Service Annual Meeting of January 21, 2006 Summary Notes
5. Letter dated January 31, 2006 from Alberta Health and Wellness Re: Third Way health service delivery
6. Letter from Alberta Municipal Affairs dated February 14, 2006 Re: Assessment Review Board Training Session

Councilor Majeski moved to accept the above items for Council's information.

Carried Unanimously

**K. Next Meeting**

The next meeting of Council will be held on Wednesday, April 5, 2006 commencing at 5:15 p.m. at the Edmonton Oilers Boardroom.

**L. Adjournment**

Mayor Watt moved that the meeting adjourn.

Carried Unanimously

Time of adjournment: 4:30 p.m.

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Allan Watt – Mayor

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Wendy Nickel – CAO