

**THE SUMMER VILLAGE OF SILVER BEACH
MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD TUESDAY, MARCH 20, 2007
AT THE EDMONTON OILER'S BOARD ROOM
EDMONTON, ALBERTA**

Present:

Council:

James Irving
Norm Majeski
Allan Watt

Staff:

Wendy Nickel, CAO
Blaine Alexander, Development Officer

A. Call to Order

Mayor Irving called the Regular Meeting of Council of Tuesday, March 20, 2007 to order at 5:15 P.M.

B. Adoption of Agenda

Mayor Irving moved that the Development Officer's report on the proposed annexation of the Schwindt-Tizzard lands be added to the Agenda for discussion under New Business. The Administrator requested that the request for approval in principle from Norris Beach with regards to a proposed Pigeon Lake Infrastructure Management Plan be added to the Agenda under New Business. Mayor Irving moved that the Agenda for the Regular Meeting of Council of March 20, 2007 be adopted as amended.

Carried Unanimously

C. Adoption of Minutes

1. Regular Council Meeting of February 21, 2007

Councilor Majeski moved that the minutes of the Council Meeting of February 21, 2007 be adopted as presented.

Carried Unanimously

D. Delegation – Mary Lou Tizzard and George Schwindt

Mary Lou Tizzard and George Schwindt were present to informally discuss the possible annexation of their property by the Summer Village of Silver Beach. The delegates and Council noted that the informal discussions were to get a preliminary idea of the expectations of each side. Council thanked Ms. Tizzard and Mr. Schwindt for their attendance.

E. Staff Reports

1. Administrator's Report

a) The 2006 grant accounting for the New Deals for Cities and Communities, Street Improvement Grant, and the Alberta Municipal Infrastructure Grant has been submitted. b) Municipal Affairs has sent a reminder that if the village wishes to undertake a municipal census, it must do so between April 1, 2007 and June 30, 2007. If a census is not undertaken, the village's official population will be based on the 2006 federal census data. c) The Administrator is taking a vacation from May 5th to May 15th. d) The agreement for grant funding under the Municipal Sponsorship grant has been signed and returned to Municipal Affairs. The funding will be advanced shortly. e) The Administrator met briefly with the village's auditor on March 13th to drop off the village's records for the audit process.

Councilor Watt moved to accept the Administrator's Report for Council's Information.

Carried Unanimously

F. Financial Reports

1. Monthly Cash Statement – Month Ended February 28, 2007

Councilor Majeski moved to accept the Cash Statement for the month ended February 28, 2007 as presented.

Carried Unanimously

G. Accounts Payable

Councilor Watt moved to pay cheques numbered 2182 to 2196 for the period ended March 20, 2007 in the amount of \$28,414.87. Cheques 2182 to 2182 were prepaid and had already been released. The amount payable includes payments made on-line in the amount of \$14,736.99 including payroll direct deposit transfer for February.

Carried Unanimously

H. Old Business

1. Draft Agreement for Pigeon Lake Special Constable Service - Pending
2. Designation of Environment Reserve - Pending

3. Encroachment Agreement - Pending

I. New Business

1. Preliminary Review of the Proposed Schwindt /Tizzard Land Development and Annexation into Silver Beach.

The Development Officer presented a preliminary report with regards to the possible annexation of the Schwindt / Tizzard lands. The report set out the implications of an annexation and subdivision to the Summer Village of Silver Beach, as well as the implications to the land use bylaw with regards to the process. The report also listed the benefits of annexation to the village. Council discussed the report, and the Summer Village will contact Mr. Schwindt and Ms. Tizzard with Council's initial impressions.

Council thanked Mr. Alexander for his attendance at the meeting.

2. 2006 Assessment Roll (2007 Taxes)

The Administrator presented the 2006 Assessment as provided by the village's assessor. Overall the taxable assessment for 2006 has increased from \$68,378,700 in 2005 to \$81,638,250 in 2006.

Councilor Majeski moved to adopt the 2006 assessment as presented.

Carried Unanimously

3. Transition Process – Peace Officer Act

The Administrator attended the meeting held March 12, 2007 hosted by the Solicitor General with regards to the transition process for authorized employees of Peace Officers. The meeting was very beneficial, and there will be some work required on the part of the village in order to ensure it is complying with the terms of the new Peace Officer Act. The Administrator will be traveling to Ma-Me-O Beach to meet with Chief Peace Officer, Ron Smith to go over the requirements and to ensure that the standards of the Act are being met. The village needs to confirm with the Solicitor General by May 1, 2007 that all conditions are being met. The village will also be required to enter into a Memorandum of Agreement with the Solicitor General at some future point.

Presented for Council's information.

4. Amendment to" Schedule A" of the Records Retention Bylaw

The Administrator presented a revised "Schedule A" to the Records Retention Bylaw that reflects the retention periods for Peace Officer Service records as required by the new Peace Officer Act.

Councilor Watt moved to adopt the revisions to "Schedule A" of the Records Retention Bylaw as presented.

Carried Unanimously

5. Budget Discussion / Draft Budget

The Administrator presented a 2007 Draft Budget for Council's review.

Councilor Majeski moved to delay the passing of the budget until Council has had an opportunity to review it and to include the item on next month's agenda as old business.

Carried Unanimously

6. Garbage Contract

The final contract with Maplethorpe Contractors Ltd. for garbage removal services was presented to Council for approval.

Mayor Watt moved to enter into the agreement as presented with Maplethorpe Contractors Ltd. for the provision of garbage services.

Carried Unanimously

7. Garbage Bylaw

The Administrator requested that the Garbage Bylaw be added to the next agenda as old business, as she felt that the bylaw required further review.

Councilor Majeski moved to include the item on the next agenda under old business.

Carried Unanimously

8. Newsletter

The Administrator presented a preliminary draft of the next newsletter for Council's review. Mayor Irving suggested that the newsletter include an item with regards to the gas line work that will be undertaken by ATCO gas this spring.

9. Request from Norris Beach for Approval in Principle for a Pigeon Lake Infrastructure Management Plan

Norris Beach and Crystal Springs are considering the development of a regional Pigeon Lake Infrastructure Management Plan. The villages are looking to obtain grant funding from Municipal Affairs. The plan is intended as a regional cooperation project, and Norris Beach has asked that Council review the proposal and advise Norris Beach as to whether Council is in support of the project in principle as a potential project partner.

Councilor Watt moved to include the item under the next agenda as old business in order to give Council time to properly review the proposal.

Carried Unanimously

J. Council Reports

Mayor Irving – Mayor Irving noted that ATCO gas will be undertaking a gas line replacement this spring. The old line will be abandoned. He noted that the replacement will not interfere with Silver Beach road.

K. Information Items

1. Monthly Constable Service Report – February 2007
2. Letter from West Central Planning Agency dated March 14, 2007 re: Staffing Changes

Councilor Majeski moved to accept the above items for Council's information.

Carried Unanimously

L. Next Meeting

The next meeting is set for Wednesday, March 24, 2007 at the Edmonton Oiler's Board Room at 5:15 P.M.

M. Adjournment

Mayor Irving moved that the meeting adjourn.

Carried Unanimously

Time of adjournment 7:30 P.M.

James Irving – Mayor

Wendy Nickel – CAO