

**THE SUMMER VILLAGE OF SILVER BEACH
MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD WEDNESDAY, OCTOBER 8, 2008
EDMONTON OILERS BOARD ROOM
EDMONTON, ALBERTA**

Present:

Council:

Allan Watt

Larry Hill

James Irving

Staff:

Wendy Nickel, CAO

Blaine Alexander, Development Officer

A. Call to Order

Mayor Hill called the Regular Meeting of Council of Wednesday, October 8, 2008 to order at 5:00 P.M.

B. Adoption of Agenda

Councilor Watt moved to adopt the agenda for the Regular Meeting of Council Wednesday, October 8, 2008 as presented.

Carried Unanimously

C. Delegation

1. Schwindt / Tizzard re: Annexation

A discussion was held with members of the Tizzard-Schwindt family regarding the progress of annexation. The SVSB provided a summary of the meeting between the SVSB and the County. The Tizzard-Schwindt family was asked to review the letter they have on record with the County that states they are opposed to the annexation.

D. Minutes

1. Minutes from the Regular Council Meeting of August 27, 2008

Councilor Irving moved to adopt the minutes of the regular meeting of Council of August 27, 2008 as presented.

Carried Unanimously

2. Minutes from the Annual General Meeting of July 19, 2008

Councilor Watt moved to adopt the minutes of the Annual General Meeting held July 19, 2008 as presented.

Carried Unanimously

3. Minutes from the Public Hearing on Land-Use Bylaw of July 19, 2008

Councilor Irving moved to adopt the minutes of the Public Hearing on the Land Use bylaw held July 19, 2008 as presented.

Carried Unanimously

4. Minutes from the Public Hearing on Annexation of July 19, 2008

Councilor Watt moved to adopt the minutes from the Public Hearing on Annexation held July 19, 2008 as presented.

Carried Unanimously

E. Financial Reports

1. Bank Reconciliation for the month ended August 31, 2008

Councilor Irving moved to adopt the Bank Reconciliation for the month ended August 31, 2008 as presented.

Carried Unanimously

2. Bank Reconciliation for the month ended September 30, 2008

Councilor Watt moved to adopt the Bank Reconciliation for the month ended September 30, 2008 as presented.

Carried Unanimously

3. Budget Report for the Quarter ended September 30, 2008

Councilor Irving moved to adopt the Budget Report for the quarter ended September 30, 2008 as presented.

Carried Unanimously

F. Accounts Payable

Councilor Watt moved to pay cheques numbered 2520 to 2545 for the period ended October 8, 2008 in the amount of \$247,299.82. The amount payable includes payments made on-line or by direct debit in the amount of \$80,25.33, including payroll direct deposits for the month of September and the third quarter school requisition preauthorized debit. Cheques numbered 2520 to 2541 were prepaid and had already been released.

Carried Unanimously

G. Old Business

1. Encroachment Agreement – Pending

H. New Business

1. Request for EBA Landfill Monitoring Reports

Mr. Roger Richard has contacted the village to request landfill monitoring data collected by EBA Engineering on behalf of the village. Mr. Richard is looking to develop property that abuts two disused landfills under Silver Beach's jurisdiction. The developer requires the information in order to apply for a setback variance. Council asked the administrator to contact Mr. Richard to request more information related to the proposed development before authorizing release of the data requested.

2. Yellowhead Regional Library Proposed Fee Increase

Yellowhead Regional Library Board has passed a resolution recommending an increase in membership fees from \$4.30 per capita to \$6.30 per capita effective January 1, 2010. The increase is proposed to set aside funds for capital asset replacement and to help cover operating costs that have increased due to Alberta's economic climate. The increase would have minimal impact on the village, increasing costs from \$197.40 per annum to approximately \$260 per annum.

Councilor Irving moved to agree to an amendment of Schedule A of the Yellowhead Regional Library System Municipal Agreement to allow for an increase in the local appropriation for Yellowhead Regional Library from \$4.30 per capita to \$6.30 per capita effective January 1, 2010.

Carried Unanimously

3. Pension Audit

The auditor has been undertaking a required Local Authorities Pension Audit. The auditor may complete and submit a report annually, or an Accountant's report, which only needs to be completed once every three years. The auditor has suggested that we file the Accountant's report every three years. This is the report that the auditor is currently working on. Because this involves extra work that neither the auditor or myself was anticipating, there will be an additional invoice for services rendered related to the LAPP Audit.

In the course of the audit, LAPP advised the auditor that Ron Smith must contribute to the plan, as he is not except until he reaches the

age of 71. The village must contribute pension plan payments to the LAPP on Ron's behalf from his date of probation to present. Ron will also have to make up his portion of contributions to the plan. Ron is aware of the requirement, and he is willing to make a lump sum payment once the amount due is calculated. The cost to Silver Beach and the other villages could be covered from the Peace Officer reserve, as all of the villages have contributed to the fund over time from yearly operating surpluses in addition to the other regularly scheduled contributions from the operating fund to cover capital expenditures. Once the matter is resolved, the administrator will report back to Council on the cost to the villages, and recommendations on how the cost can be funded.

4. Alberta Environment Response Re: Concerns w/ Application for Water Act License Occupation

In July, the village had sent a letter to Alberta Environment outlining its concerns with a proposed water license application to divert ground water for the purpose of oil well injection. Alberta Environment has now provided a response to the village's letter advising that the letter will be taken into consideration during its review and that we will be advised of the decision made.

Presented for Council's information.

5. Municipal Sponsorship Grant

The deadline for the Municipal Sponsorship grant was September 30, 2008, and an application has been submitted to apply for funds to upgrade the public park and to plant trees. An email poll of Council had indicated support for this project. The village's basic grant funding is \$3,423. The purpose of the grant is to improve governance or administration, enhance services or service delivery, or to increase municipal cooperation.

Councilor Watt moved to ratify the application submitted to Municipal Affairs for grant funding in the amount of \$3,423 for a public park upgrade.

Carried Unanimously

6. Subdivision Authority Proposed Change

Council had received a letter from the West Central Planning Agency agreeing to give over subdivision authority to the village as of January 1, 2009. The Development Officer advised that Council would become the subdivision authority, and it could choose to appoint

members at large from the general public if it desired. The Development Officer and the administrator will work on a new bylaw incorporating the change. A letter will be sent to WCP to advise that Silver Beach would like to retain WCP on an as-needed consulting basis.

7. Land Use Bylaw Proposed Change

The Development Officer presented a list of some proposed changes to the land use bylaw for review. The Development Officer will continue to work through the existing bylaw with the intent of presenting a finalized draft incorporating all the amendments into one new bylaw. Council will review the reports and provide comments throughout the process.

8. Newsletter

The administrator has a preliminary draft of a newsletter ready for Council's review. Council and staff may wish to review the draft and submit any suggestions on articles and any changes or amendments to the administrator by email. The administrator hopes to have the newsletter sent out at the beginning of the week commencing October 20, 2008.

I. Council Reports

1. Councilor Watt- Councilor Watt reported that he had attended a meeting of summer villages around Pigeon Lake to address the potential issue of amalgamation of summer villages. It has been rumored that the government is looking at the viability and feasibility of small municipalities, and that changes to governance structures may be forthcoming. Councilor Watt advised that the group of summer villages has retained consultants to assist with ensuring that the summer villages have a voice and are able to insert themselves into any process initiated by the province to review summer village status. Each village is required to pay \$1,000 towards the consultants' fees, and the villages have formed a committee, which is meeting again on November 5th.

Councilor Irving moved to appoint Allan Watt to the committee as the Summer Village of Silver Beach representative, and to pay \$1,000 as the village's share towards consultation fees.

Carried Unanimously

2. Mayor Hill – Mayor Hill requested that the Development Officer inspect a couple of properties at Silver Beach, in particular one where drainage still appears to be an issue, and the second where a ditch was not restored to its original state after construction has taken place. As well, there are a couple of properties with encroachment issues that should be addressed. Mayor Hill also asked that his email at telus.net be used to contact him in the future.
3. Councilor Irving –No report

J. Information Items

1. Letter from WCP Agency dated August 19, 2008 re: Mulhurst Crossing (originally forwarded to Council by email on September 4, 2008)
2. Letter dated September 11, 2008 from Alberta Wellness re: Conditional Grant Funding
3. Pigeon Lake Protective Services Monthly Report – August 2008
4. Letter from Alberta Environment dated September 12, 2008 re: Municipal Wastewater Facility Assessment
5. Pigeon Lake Protective Services Monthly Report – September 2008
6. Article re: Fireworks submitted by Ken and Linda Johnson

Councilor Irving moved to accept the above items for Council's Information.

Carried Unanimously

K. Next Meeting Date

The next meeting of Council will be held on Wednesday, November 19, 2008 at the Edmonton Oiler's Board Room, Edmonton, Alberta commencing at 5:00 P.M.

L. Adjournment

Mayor Hill moved that the meeting adjourn.

Carried Unanimously

Time of adjournment 7:30 P.M.

Larry Hill – Mayor

Wendy Nickel – CAO