

**THE SUMMER VILLAGE OF SILVER BEACH
MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, SEPTEMBER 12, 2005
AT THE EDMONTON OILERS BOARDROOM
EDMONTON, ALBERTA**

Present:

Council:
Norm Majeski
Allan Watt
James Irving

Staff:
Wendy Nickel, Administrator
Blaine Alexander, Development Officer

A. Call to Order

Mayor Watt called the Regular Meeting of Council of September 12, 2005 to order at 6:15 P.M.

B. Adoption of Agenda

Mayor Watt moved that the Agenda for the Regular Meeting of Council for September 12, 2005 be adopted as presented.

Carried Unanimously

C. Adoption of Minutes

1. Regular Council Meeting of July 23, 2005
2. Annual General Meeting of July 23, 2005
3. Organizational Meeting of August 16, 2005

Councilor Irving moved that the adoption of the Minutes be tabled until the next regular meeting of Council.

Carried Unanimously

D. Staff Reports

1. Administrator's Report

a) The Agreement with Alberta Municipal Affairs to provide for its grant funding under the 2005 Municipal Sponsorship Program has been signed and returned. b) A letter was sent to Peggy Juchli in response to her letter regarding potholes on Silver Beach Road. c) The Capital Region Assessment Services Commission has been advised that Mayor Watt is the new Council representative to the Commission. d) A letter asking for confirmation of costs to negotiate a library agreement has been sent to the Lakedell Community Library Society. e) The Summer Village of Silver

Beach has a new email address of silverbe@telus.net, and a new fax number of 454-4787. The new mailing address is Box 60631, U of A Postal Outlet, Edmonton, Alberta, T6G 2S9. f) Ron Smith will be on vacation from September 9 to September 21. g) The Environmental Impairment Liability Insurance Renewal application for 2006 has been forwarded to the AUMA.

2. Development Officer's Report

a) No appeals were received on the Carlson development and the posting has been removed, and the permit is now in effect. b) Betty McCoy is proposing to construct a new bungalow-style cottage of approximately 1600 square feet. A site meeting was held August 14, 2005 with the owner and other parties. A set of plans for review is forthcoming. c) Gibbs have submitted a development application to construct a 1008 square foot single-storey garage with an attached home office / activity room, and to relocate a shed. d) A development application, Land Use Bylaw, and preliminary set back information have been provided to Rescom Inc. for an addition to the Katz cottage. e) Documents have been reviewed, and the County of Wetaskiwin has been advised that comments from the Summer Village of Silver Beach are forthcoming. f) A letter of compliance was issued to Pro-Site Surveys for the Harke property.

Councilor Majeski moved that the Staff Reports be accepted for Council's information.

Carried Unanimously

E. Financial Reports

1. Monthly Cash Statement – July, 2005
2. Monthly Cash Statement – August 2005
3. Actual Expenditures – Year to Date – Silver Beach
4. Actual Expenditures – Year to Date – Constable Service

Councilor Irving moved that the Financial Reports be accepted as presented.

Carried Unanimously

F. Accounts Payable – For the period ending September 12, 2005

Councilor Majeski moved that cheques numbered 1796 to 1843 for the period ending September 12, 2005 be paid in the amount of \$55,973.29. Cheques numbered 1796 to 1827 were prepaid and had already been released. Cheques numbered 1795, 1798, 1807, and 1829 were voided.

Carried Unanimously

G. Old Business

1. Amendment to Traffic Control Bylaw re: Road Permits

Councilor Irving moved that the item be tabled until the next regular meeting of Council.

Carried Unanimously

H. Business Arising from Last Meeting

1. Amendment to Traffic Bylaw Re: Parking of RVs

Councilor Majeski moved to table the item under Old Business until such time as Administration has prepared the amendment to the Traffic Bylaw.

Carried Unanimously

2. Storage Facilities

Council had asked that Administration research available storage facilities to keep the records of the Summer Village of Silver Beach. A suitable indoor storage unit (5' x 10" heated) has been found at Economy Storage in Nisku at a cost of \$50.00 per month plus GST with a 10% discount on yearly contracts.

Councilor Irving moved that the Summer Village of Silver Beach enter into a one-year contract to rent a storage unit at Economy Storage in Nisku.

Carried Unanimously

3. Boat Lift Licensing System

Councilor Majeski moved that the item be tabled under Old Business until such time as Administration has completed the required research.

Carried Unanimously

I. New Business

1. Record Retention Bylaw No, 211 / 2005

Councilor Irving moved First Reading of Bylaw 211 / 2005 to establish regulations and procedures for the retention and disposal of the records of the Summer Village of Silver Beach.

Carried Unanimously

2. Development Officer Proposal

Blaine Alexander presented a proposal to Council outlining expected compensation and benefits, and estimated expenses to provide Development Officer services to the Summer Village of Silver Beach.

Councilor Majeski moved to accept the proposal by Blaine Alexander to provide Development Officer services to the Summer Village of Silver Beach.

Carried Unanimously

3. Job Description – Municipal Administrator

Wendy Nickel provided a proposed job description for the contract position of Administrator for the Summer Village of Silver Beach.

Councilor Irving moved to accept the job description as presented for the position of Administrator for the Summer Village of Silver Beach.

Carried Unanimously

4. Development Issue

The County of Wetaskiwin has provided a letter asking that the Summer Village of Silver Beach provide its comments regarding the Area Structure Plan related to Pt. NW 2-47-28-W4M as soon as possible so that the County can advertise for a Public Hearing. The Development Officer has reviewed the plan and provided his comments for Council's review. As well, Connie Gourley of ISL has been working on a review, and she will be providing her comments to Council, and she will then contact Mr. Blades of the County of Wetaskiwin on behalf of Silver Beach.

5. Revised Assessments

Tax roll numbers 7,8,9,10, and 11 are all affected by a gas line easement running through the respective properties. Our assessor, Mike Krim, has provided assessment revisions to 8 and 9 (Hiron) and 10 (Southam). Both Mr. Hiron and Mr. Southam had appealed their assessments and have subsequently withdrawn their appeals based on these assessment revisions. Mr. Krim believes that the appropriate course of action would be to provide a

revision to Tax rolls 7 and 1, even though they did not appeal, and has provided revisions for these two properties as well.

Councilor Majeski moved to accept the report on the revised assessment revisions for information.

6. Newsletter

Administration will be preparing the Fall Newsletter in the next week or so. Mayor Watt asked that articles on dog control and garbage pick-up be included, and Councilor Majeski asked that a notice be included to thank the summer staff. Mrs. Nickel will prepare a preliminary draft to be reviewed by Council.

J. Council Reports

1. Mayor Watt – no report
2. Councilor Irving – no report
3. Councilor Majeski – Councilor Majeski advised that one of the residents of Silver Beach had spent two days of his own time and using his own equipment to clean up the Public Beach and Park area. Mayor Majeski would like to thank the resident by providing him with a \$100 gift certificate on behalf of the Summer Village of Silver Beach.

Councilor Irving moved to purchase a \$100 Gift Certificate in to be presented in appreciation for work done on behalf of the Summer Village of Silver Beach.

Carried Unanimously

K. Information Items

1. AUMA 2005 Convention Policy and Resolutions Handbook
2. AUMA 2005 Annual Convention and Tradeshow
3. Battle River Watershed, Volume 1, Issue 5, July 2005
4. AUMA “Finding Agreement Brochure”
5. Letter dated August 25, 2005 from Alberta Environment re: AUMA 2005 Convention and Tradeshow
6. Pigeon Lake Constable Service Report – August 2005
7. Minutes of the Association of Pigeon Lake Municipalities Fall Meeting

Councilor Majeski moved to accept the above items for Council's information.

Carried Unanimously

L. Next Meeting

Council agreed that the next meeting of Council will be held Wednesday, October 19, 2005 at the office boardroom of the Edmonton Oilers, at 11230 – 110 St., in Edmonton, commencing at 5:15 PM.

M. Adjournment

Mayor Watt moved that the meeting adjourn.

Carried Unanimously

Time of adjournment: 6:30 P.M.

Allan Watt – Mayor

Wendy Nickel – CAO